



8800-0000-03-01-04

**PROPERTY OWNER/MANAGER  
STANDING ORDER REQUEST****PLEASE PRINT THE INFORMATION BELOW**

Customers Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Owner of Attorney-in-fact)

Mailing/Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address for Customers (if other than billing address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

For Services At: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(If more than one address use the remarks section or attach a list)

Remarks: \_\_\_\_\_

Legal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Owner or Attorney-in-fact)

**Liberty will process your standing order request upon receipt of this signature agreement****AGREEMENT**

By executing this Standing Order Agreement, I acknowledge that I am the legal property owner or authorized agent and agree to the following terms and conditions:

1. **Utility service(s) will automatically revert into the standing order holder name** when a tenant requests termination of service(s). Each time service(s) is re-established in the standing order holder name, the applicable \$25 service establishment charge will be applied to the account. It is understood that Liberty will notify me in writing when utility service(s) revert into the standing order holder name and service(s) will remain on and be billed in my name until I contact your local business office.
2. **This standing order does NOT prevent the utility from terminating service(s)** for nonpayment of bills, fraud or non-compliance with Liberty rules and regulations. It is further understood that Liberty will notify me in writing when termination of service (s) occurs for any of these reasons. Liberty will attempt to provide verbal notification to Landlords/Owners that a termination has occurred when climate conditions indicate that property damage may result. It is understood that verbal notification will be at the sole discretion of Liberty and Liberty will be held harmless from any liability resulting from a failure to provide such verbal notification.
3. **The Landlord/Owner agrees to hold Liberty harmless** for any claim or injury to any person(s) or property that might be sustained as a result of termination of service(s) in accordance with paragraph 2 above. Service(s) will only be restored in these circumstances when a new application for service(s) is made with Liberty Utilities (CalPeco Electric) LLC.
4. **The Landlord/Owner agrees to be responsible for payment on a timely basis of all utility service(s)** at such time as the account is placed in the standing order holder name as a result of this standing order. The Landlord/Owner will not be held responsible for delinquent or outstanding bills rendered in the name of the tenant(s).
5. **It is the responsibility of the Landlord/Owner or authorized person to notify Liberty** of any change in mailing address or change in ownership of property. This standing order will remain in full force and effect until such notification is given **in writing** to Liberty Utilities (CalPeco Electric) LLC.
6. **The Landlord/Owner is responsible for notifying each of its new tenants** of their need to contact Liberty and arrange for the transfer of service(s) into their name. Until such time, the standing order holder agrees to be responsible for any billing incurred.

**Cancellation Use  
Only**I hereby give notice of my intent to **cancel my standing order(s)** at the location(s) indicated on this standing order request form.

(If multiple orders – see attached listing) as of: \_\_\_\_\_

(Date)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_